



The 205<sup>th</sup> and the 394<sup>th</sup> District Courts are seeking to fill the position of a joint county auditor for Culberson and Hudspeth Counties.

### **Summary of Position**

This position is appointed by the 205<sup>th</sup> and the 394<sup>th</sup> district judges to serve a two-year term. The position is independent of all county offices. Among other things, the County Auditor serves as a check on the financial operations of the other county offices and fulfills other financial accounting and budget responsibilities. The County Auditor has financial oversight of all county offices and officers. The County Auditor may establish accounting procedures to be followed by all county offices.

### **Knowledge, Skills and Abilities**

- Knowledge of accounting and auditing methods and systems; of generally accepted auditing procedures and of computer technology principles, terminology, programming, and automated systems.
- Professional knowledge of supervisory practices and techniques.
- Must communicate effectively with County officials, staff, and the public.

**Education:** Bachelor's degree preferred, and 5 years of experience in accounting and auditing.

**SALARY:** The position is full-time and qualifies for all county benefits. Annual compensation will include a salary of up to \$125,000, health insurance, and state retirement benefits.

### **Qualifications:**

A county auditor must be: (1) a competent accountant with at least two years' experience in auditing and accounting; (2) thoroughly competent in public business details; and (3) a person of unquestionably good moral character and intelligence. (Texas Local Government Code, Sec.84.006).

**Please submit resume, with cover letter and references to:**

**205<sup>th</sup> District Court**  
[auestrada@epcounty.com](mailto:auestrada@epcounty.com)

**394<sup>th</sup> District Court**  
[394<sup>th</sup>.jud.dist.court@gmail.com](mailto:394th.jud.dist.court@gmail.com)